



Potential Volleyball Club

Chaperone Policy

When the Potential Volleyball Club travels outside of Yellowknife for tournaments, chaperones may be required in certain situations. This policy is meant to clarify those situations, outline the expectations/duties and provide overall consistency.

Players 13 and under...

- No chaperones
- Players travel/stay with their parent/guardian
- If a player's parent/guardian is not travelling with the team, we need written permission for them to travel/room with another adult.

Players 14 and older...

- One chaperone is recommended for all trips, no matter the circumstances. They help ease the supervisory duties of the coaches and can also keep score (a requirement at many tournaments).
- A chaperone is **required** if no member of the travelling coaching staff are the same gender as the team they're coaching.
- Chaperones will stay in their own room. If one chaperone is travelling, they will be by themselves. If two or more chaperones are travelling, the chaperones will share accommodations, whenever possible.
- Chaperones stay in a separate room than the athletes, whenever possible. (Written permission is needed if a chaperone is staying with an athlete, unless it is their own child)

Chaperone Expenses...

- Club will cover:
 - Half of a chaperone's airline ticket,
 - All of their hotel (room charges only)
 - Ground travel: Chaperone will travel with the team in one of the team vehicles
 - Tournament entry fee (when required)

Chaperone Expectations....

- Pay half of their own airfare
- Travel to the tournament and back, with the team
- Stay with the team for the duration of the tournament
- Smoking, vaping, drug and alcohol use by the chaperone is forbidden while on the trip. You may need to drive at some point and we also want to demonstrate a healthy lifestyle in the presence of our athletes.
- Chaperone must have a criminal records check, including a vulnerable sector check, on file. CRC must have been completed within the past 12 months.
- If the chaperone will need to do any driving, they are required to have a driver abstract on file.

Chaperone Duties Include....

- Stay with the team at all times. Ensure players remain in groups of three or more when in public (airport, hotel, shopping mall etc)
- Score-keep, as needed
- Random room checks (athlete rooms) to ensure they're clean and no damage
- Make sure players are in their assigned room at curfew (no visiting)
- Collect cell phones, ipads, laptops and other electronic devices at "lights-out"
 - Should bring a power bar so the phones can be charged overnight
 - Return the devices to the players after breakfast, the following morning
- Make sure players are awake and getting ready, so the team can leave at the scheduled departure time
- Assist with any sick/injured players, may include transporting to first aid station or even hospital
- Immediately let the coach know about any behavioral issues
- Assist with coordinating meals
- Wash uniforms as needed
- Inspect rooms at checkout

Chaperone Selection...

- Team chaperone must be 25 years of age or older
- Selection of the team chaperone is at the discretion of the coaching staff
- At the time a chaperone is selected, they must be told whether or not they will be expected to do any driving.