



Potential Volleyball Club

Chaperone Policy

When Potential Volleyball Club travels outside of Yellowknife for tournaments, chaperones may be required in certain situations. This policy is meant to outline the requirements, clarify expectations/duties and costs for this.

Players 12 and under:

- No chaperones
- Players travel/stay with their parent/guardian
- If a player's parent/guardian is not traveling with the team, we need written permission for them to travel/room with another adult

Chaperone Requirements:

- One chaperone is recommended for all trips
- A chaperone is **required** if no member of the traveling coaching staff are the same gender as the team they're coaching.
- Chaperones stay in a separate room than the athletes, whenever possible. (Written permission is needed if a chaperone is staying with an athlete, unless it is their own child)
- Chaperones will stay in their own room. If one chaperone is traveling, they will be by themselves. If two or more chaperones are traveling, the chaperones will share accommodations, whenever possible
- Team chaperone must be 25 years of age or older
- Selection of the team chaperone is at the discretion of the coaching staff
- At the time a chaperone is selected, they will be told whether they will be expected to do any driving. A recent driver's abstract will be required.
- Provide a clear Vulnerable Sector Check and Criminal Records check prior to the tournament.
- They help ease the supervisory duties of the coaches and can also keep score (a requirement at many tournaments).

Chaperone Expenses:

Club will cover:

- Half of a chaperone's airline ticket
- All of their hotel (room charges only)
- Tournament entry fee (when required)

The Club will not cover ground travel as the chaperone is expected to travel with the team in one of the team vehicles.

Chaperone Duties Include:

- Pay half of their own airfare
- Travel to the tournament and back, with the team
- Stay with the team at all times. Ensure players remain in groups of three or more when in public (airport, hotel, shopping mall etc)
- Score-keep, as needed
- Random room checks (athlete rooms) to ensure they're clean and no damage
- Make sure players are in their assigned room at curfew (no visiting)
- Collect cell phones, ipads, laptops and other electronic devices at "lights-out"
 - Should bring a power bar so the phones can be charged overnight
 - Return the devices to the players after breakfast, the following morning
- Make sure players are awake and getting ready, so the team can leave at the scheduled departure time
- Assist with any sick/injured players, may include transporting to first aid station or even hospital
- Immediately let the coach know about any behavioral issues
- Assist with coordinating meals
- Wash uniforms as needed
- Inspect rooms at checkout
- Smoking, vaping, drug and alcohol use by the chaperone is forbidden while on the trip. You may need to drive at some point and we also want to demonstrate a healthy lifestyle in the presence of our athletes.